



Christian County Commission

100 West Church St, Room 100
Ozark, MO 65721

<http://ChristianCountyMO.iqm2.com>

April Term

~ Minutes ~

Monday, April 10, 2017

8:35 AM

The Christian County Courthouse

I. Convene

The meeting was called to order at 8:35 AM by Eastern Commissioner Ralph Phillips

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Absent	
Ralph Phillips	Eastern Commissioner	Present	8:35 AM
Hosea Bilyeu	Western Commissioner	Present	8:35 AM
Krista Cronin	Deputy Clerk	Present	8:35 AM
Malinda Young	Secretary	Present	8:35 AM

II. Establish Quorum

III. Agenda

Motion/Vote - 8:35 AM Christian County Commission

Discussion - Approve Agenda

Attendees: Clerk Kay Brown, Leo Snelling

Eastern Commissioner Phillips noted the presence of a quorum, and then entertained a motion to approve the agenda for today, April 10, 2017 as published.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ralph Phillips, Hosea Bilyeu
ABSENT:	Ray Weter

Motion/Vote - 8:40 AM Kay Brown-Christian County Clerk

Minutes & Financials Approval - Approve Minutes and Financials

Attendees: Clerk Kay Brown, Leo Snelling

There are no minutes or financials to discuss.

Motion/Vote - 8:45 AM Kay Brown-Christian County Clerk

Discussion - Quarterly Update

Attendees: Clerk Kay Brown, Leo Snelling

The Commission met with presenter Kay Brown, Christian County Clerk, to hear her quarterly update. Ms. Brown presented a document to the Commissioners which detailed work completed in her office over the past few months. There was discussion

about the new polling station at North Elementary School in Ozark. Ms. Brown said there had been some confusion, but in preparation for the new polling location she had sent out new voter registration cards with maps to everyone affected, placed balloons and a big flag at the new polling location, as well as numerous signs directing traffic to the new site. Ms. Brown said Dr. Patterson with Ozark Public Schools felt that the old polling location in Upper Elementary was a safety concern and that's the reason the polling location changed. She said that Dr. Patterson was gracious enough to take phone calls from upset voters on the matter. Eastern Commissioner Phillips entertained a motion to accept Christian County Clerk Kay Brown's quarterly report into the minutes.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ralph Phillips, Hosea Bilyeu
ABSENT:	Ray Weter

Motion/Vote - 9:15 AM Kay Brown-Christian County Clerk

Discussion - April Election Results

Attendees: Clerk Kay Brown, Leo Snelling, Trevor Croley and Michelle Brown with Croley Insurance

The Commission met with presenter Kay Brown, Christian County Clerk, for the April election results. Ms. Brown presented the Certification of Christian County, Missouri election returns of the April General Municipal election held on April 4, 2017. Eastern Commissioner Phillips entertained a motion to approve the Certification of the Christian County Election Returns of the April General Municipal Election held on April 4, 2017.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ralph Phillips, Hosea Bilyeu
ABSENT:	Ray Weter

Motion/Vote - 9:30 AM Trevor Croley-Croley Insurance

Discussion - Employee Insurance Quarterly Update

Attendees: Leo Snelling, Trevor Croley, Michelle Brown, My-Linh Smith

The Commissioners met with presenters Trevor Croley and Michelle Brown of Croley Insurance, and My-Linh Smith with Cox for the employee insurance quarterly update. Documents were presented to the Commission, including an update on the Wellness Event held March 28, 2017, a group health insurance packet prepared by Croley Insurance & Financial, and a quarterly health plan review prepared by Cox Health. Mr. Croley reviewed the details of the current agreement with Cox Health and the plans associated. He said that they've negotiated a rate cap so that our health plan cannot increase more than 15% next year. Mr. Croley then presented gift cards to reward

employees for participating in the Wellness Event. Ms. Smith reviewed the first quarter results, and said she's pleased to show that the County is sitting the best that they have in years. Eastern Commissioner Phillips entertained a motion to acknowledge the quarterly health plan review into the minutes.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ralph Phillips, Hosea Bilyeu
ABSENT:	Ray Weter

Motion/Vote - 10:12 AM Brad Cole-Christian County Sheriff

Bid Opening - Bid Opening-Duty Vests

Attendees: Sheriff Cole, Leo Snelling

The Commissioners met with presenter Sheriff Cole to open bids for duty vests. Ms. Young said that no bids were received although two requests for invitation to bids were sent. Sheriff Cole said they'll have to spend the money to bid it again. He said that the Commission office should have a database of vendors to contact for soliciting bids, which has always been utilized in the past by the secretaries in the Commission office. He said we need local vendors to bid because they'll need to measure and fit the vests. Western Commissioner Bilyeu asked what went wrong in the process. Sheriff Cole answered that apparently there was a breakdown in the system, and the list is maintained in the Commission office. Ms. Young said the lists are maintained in their email databases, part of the emails were deleted, and she's asked PC Net to recover those. She said she's asked several offices to send her a list of their email contacts so she can solicit bids and there's been a breakdown in communication with various offices as she hasn't received what she's asked for. Eastern Commissioner Phillips said we need to get this resolved, and to let the record reflect that the Commission has nothing to approve or disapprove regarding bid openings for duty vests.

Motion/Vote - 10:30 AM Miranda Beadles-Highway Engineer

Bid Decision - Bid Decision-Road Resurfacing and Aggregates

Attendees: Miranda Beadles, Clint Ellingsworth, Leo Snelling

The Commissioners met with presenter Miranda Beadles, Christian County Highway Engineer, for a bid decision for road resurfacing and aggregates. Ms. Beadles said they'd received ten bids, so she created a bid tab, made sure all applicable forms were filled out, and called references for all bidders. Ms. Beadles said all references checked out except for C & C Asphalt located in Urbana, Missouri. Ms. Beadles recommended awarding the bid to all vendors except for C & C Asphalt for their 2017 road resurfacing and aggregates. There was discussion about the advantage of having many vendors available to utilize for different projects because depending on location it could drastically affect the cost of haul rates. Western Commissioner Bilyeu moved to accept the recommendation of Miranda Beadles, Highway Engineer, to award the bid to the

vendors mentioned. Mr. Ellingsworth mentioned that he's not had good communication with C&C Asphalt, and said he thinks they made the right decision.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ralph Phillips, Hosea Bilyeu
ABSENT:	Ray Weter

Motion/Vote - 11:00 AM MoDOT and Steve Prange-CMT

Discussion - Rail Crossing Safety Study Update

Attendees: Steve Prange with Crawford, Murphy & Tilly, Brent Young, Miranda Beadles, Leo Snelling, Kristi Bachman with MoDOT

The Commissioners met with presenters Steve Prange and Kristi Bachman regarding a rail crossing safety update. Mr. Prange said they're doing a safety study on the BNSF Cherokee Subdivision rail crossing which runs through Christian, Greene, and Lawrence counties. There was discussion on the scope of their work on the project and their future plans for the study. Mr. Prange talked about public engagement and past concepts that have been developed for closures and overpasses. He mentioned that they're going to look at the project as a whole corridor instead of pocket projects in order to possibly obtain more funding for the project. Western Commissioner Bilyeu moved to acknowledge the receipt of the Rail Crossing Safety Study update as brought to them by MoDOT and Crawford, Murphy & Tilly. Eastern Commissioner Phillips said we will stand in recess until 1:30 p.m.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ralph Phillips, Hosea Bilyeu
ABSENT:	Ray Weter

Motion/Vote - 1:30 PM Ted Nichols-Christian County Collector

Discussion - Collector Walk-Up Window Discussion

Attendees: Collector Ted Nichols, Leo Snelling

The Commissioners met with presenter Ted Nichols to discuss a walk-up window for his office. Eastern Commissioner Phillips said we are now reconvened to take up the 1:30 p.m. discussion with Mr. Nichols. Mr. Nichols said that he would like to have a walk-up window for taxpayers so they won't have to walk around to the East side of the building and go through security. He said there would be an outside door that would remain unlocked during business hours and a walk-up window made of bulletproof glass with a portal in it for speaking and a dip to slide paperwork through. The project would include stainless steel borders, a counter that would match their existing counters, and new electrical and computer wiring ran. Mr. Nichols said he was given an estimate of \$12,000.00 to \$15,000.00 for the project, and he's asking permission to seek bids for the

project. Eastern Commissioner Phillips asked what the advantage of having this is. Mr. Nichols said this would be quicker for citizens and would lessen the load during tax season for security. He said it's true that they can mail their checks in or drop them in the drop-box outside, but some people want to hand their check to his office and get a receipt. Eastern Commissioner Phillips said he's discussed the matter with the Sheriff's office and he's concerned about creating an unsecure foyer and opening ourselves up to less physical security. He said he doesn't like unattended. Eastern Commissioner Phillips suggested that Mr. Nichols talk to the Sheriff. Mr. Nichols said he's already talked with him and received his blessing, and has also received the blessing of Judge Growcock. Mr. Nichols said he would also need to purchase a security camera for security to monitor and a camera for his office to monitor. Western Commissioner Bilyeu expressed his concern for employees walking up to a door not in the line of site for security because someone could come up behind them and have unauthorized access to the building. He said his second concern is cost. Western Commissioner Bilyeu said he suggests having a separate agenda item in which a representative from security and our own building employees would have a chance to voice their opinion on the matter. Western Commissioner Bilyeu said he would also like to have specifications drawn up and approximate costs even before it's bid out. The meeting was scheduled for Thursday, April 13, 2017 at 11:00 a.m.

IV. Adjournment

The meeting was closed at 2:04 PM

2:04 PM

Adjourn

Attendees: Collector Ted Nichols, Leo Snelling

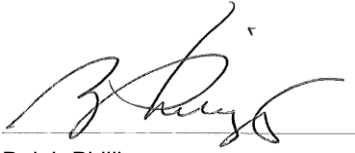
Eastern Commissioner Phillips said seeing no further business we are adjourned.

Presiding Commissioner, Ray Weter



Hosea Bilyeu

Western Commissioner, Hosea Bilyeu

A handwritten signature in black ink, appearing to read 'R. Phillips', written over a horizontal line.

Ralph Phillips

Eastern Commissioner, Ralph Phillips